

SCALEBY PARISH COUNCIL

Minutes of a Meeting of Scaleby Parish Council held on Tuesday 14 March 2017 in Scaleby Village Hall

Present: Councillors L Thompson (Chair), G McGarr and M Grant.

In Attendance: City Cllr M Bowman.

Apologies: Cllrs J Bell and J Clifford. City Cllr J Bainbridge.

130/17 Minutes of Meeting Held Wednesday 18 January 2017

Resolved that the minutes of the last meeting of the Parish Council be agreed and signed as a true record by the Chairman.

131/17 Requests for Dispensations

No requests for dispensations were received.

132/17 Declarations of Interest

No declarations of interest were made.

133/17 Public Participation

City Cllr Bowman noted that there was no update with the expected extension of the recycling services however she would notify the Clerk when information was available.

134/17 Planning Matters

17/0116 Croft House, Scaleby, Carlisle, CA6 4JX - Replacement Of Existing Agricultural Shed

Resolved: The Parish Council do not wish to make any representations.

17/0050 Burnhill Cottage, Burnhill, Scaleby, Carlisle, CA6 4LU - Erection Of Administration Office

Noted that the application had been refused for consideration by Carlisle City Council and was therefore not to comment on.

135/17 Financial Matters

135.1 Accounts Summary to end February 2017

Resolved to note a summary of the accounts to the end of February 2017, showing income, expenditure and percentage variance against budget.

The balance at bank at 28 February was £6,619.49

135.2 Expenditure

Resolved to authorise expenditure as detailed on the payment schedule dated 14th March 2017.

135.3 Donation Requests

Resolved to pay donation requests as follows:

- Scaleby Village Hall (reconsider donation amount following the November meeting), £665. A business plan/budget for the next 1 – 3 years is to be requested from the Hall.
- Scaleby PCC, donation towards churchyard maintenance, £150
- Great North Air Ambulance, donation towards ongoing life-saving costs, £100 (S137)

135.4 Fidelity Guarantee Insurance

Resolved to accept the review of PC fidelity insurance as being adequate for the current financial year.

135.5 Receipts

Resolved to note two historic receipts, being:

- GLL, £207, summer play days
- Carlisle City Council, £1500, grant for Scaleby Village Hall

136/17 Highways Matters

117.1 Weight Limit

Resolved: To write to the City Council to request that if planning applications are received by them that fall outside of the parish but involve heavy traffic usage through the parish, that the Parish Council be consulted on their impact.

137/17 Administrative Matters

137.1 Councillor Vacancies

Resolved to receive and accept resignations from Cllr's Grieves and Clifford as well as to note the vacancy caused through the long-term absence of Cllr Bendle. The statutory notice for the three Councillor vacancies will be displayed for the required period. Letters of thanks for service will be sent to all three councillors and the vacancies advertised in the next newsletter.

137.2 Internal Audit Documents

Resolved to adopt the updated documents as below and to review the effectiveness of the internal audit as adequate.

- internal audit checklist
- internal audit plan
- internal auditor terms of reference
- asset register
- risk assessment

No updates were proposed to either the Financial Regulations or Standing Orders following review by the Clerk.

137.3 Internal Auditor

Resolved to continue the appointment of Mrs P Cronin as internal auditor for the financial year 2016/17 and until further notice.

137.4 Play Scheme 2017

Resolved to provide three play days during summer 2017 on 8th, 15th and 22nd August. The price per child will be £5 per day and the scheme will run for the standard hours of 10am until 3pm. City Cllr Bowman kindly offered a minimum donation of £200 which was accepted with thanks.

138/17 Council Matters and Agenda Items for Future Meetings

Cllr Thompson requested that consideration be given to the management and ownership of the Village Hall car park. This will be discussed at the May meeting.

Cllr McGarr suggested a litter pick be held. It was agreed that volunteers should meet at 6.30pm on Wednesday 3rd May. The event will be advertised in the next newsletter.

Cllr McGarr requested the purchase of a replacement flag(s) for the flag pole.

139/17 Schedule of Correspondence, notices and publications

A schedule of notices and publications received since the last meeting and not otherwise on the agenda were received and noted. It was noted that an amendment to the Tri-partite minutes regarding site visit representation is to be made.

140/17 Date of Next Meeting

Resolved that the Annual Parish Meeting will be held on Wednesday 17 May 2017 at 7.30pm in the Village Hall, Scaleby. The Annual Meeting of the Parish Council will directly follow it.

There being no further business the Chairman closed the meeting at 20.22.